

TOWER SUITES REYKJAVIK ARRIVAL INSTRUCTIONS

We are located at Katrínartún 2. Here is a link to [Google Maps](#).

Check-in time is from 15:00 (3 pm).

In order to access the building and check yourself in with your digital key, you will need to have the **AeroGuest App** downloaded to your **smart phone** and have your **bluetooth enabled**.

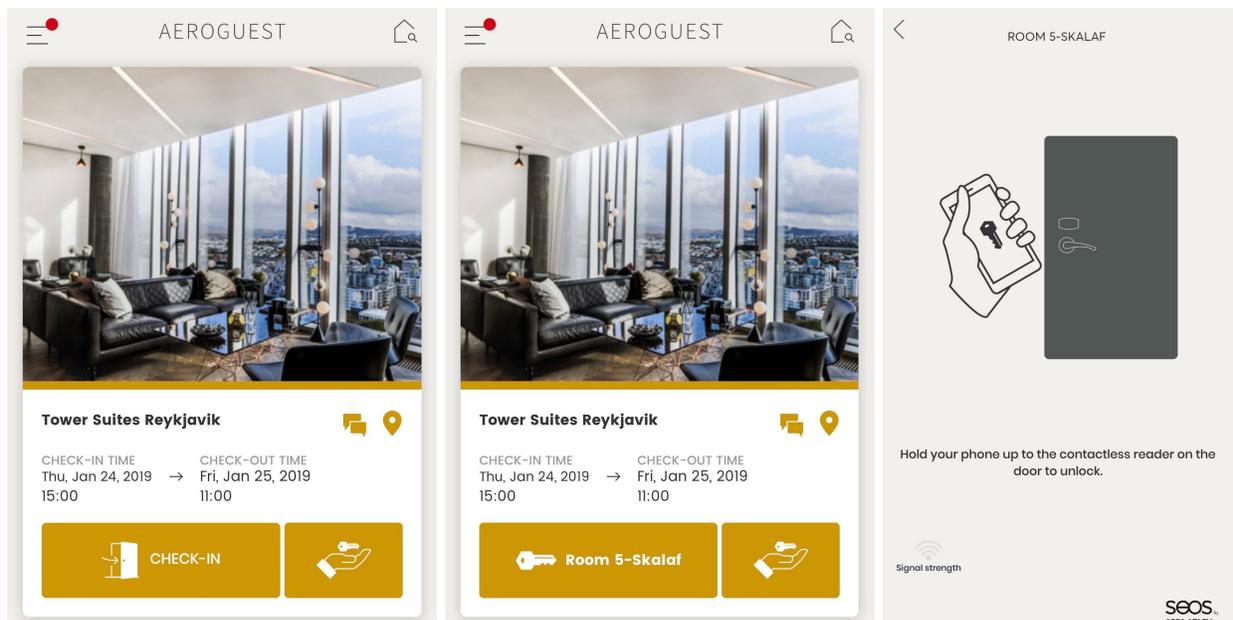
If you have not done so already, you may download it here : [Iphone](#) or [Android](#)

If you do not see your Tower Suites Reykjavik reservation upon opening the AeroGuest App, please access the menu from the top left of your screen and select **Add Booking**. Enter your reference number and arrival date and the reservation should promptly arrive in the **My Bookings** section.

If you still do not see your reservation, please contact us as soon as possible via our contact information provided below in order to confirm your phone number and reference number.

Open your reservation and select **CHECK-IN** (shown below). You will be able to pre-check-in 24 hours prior to your arrival.

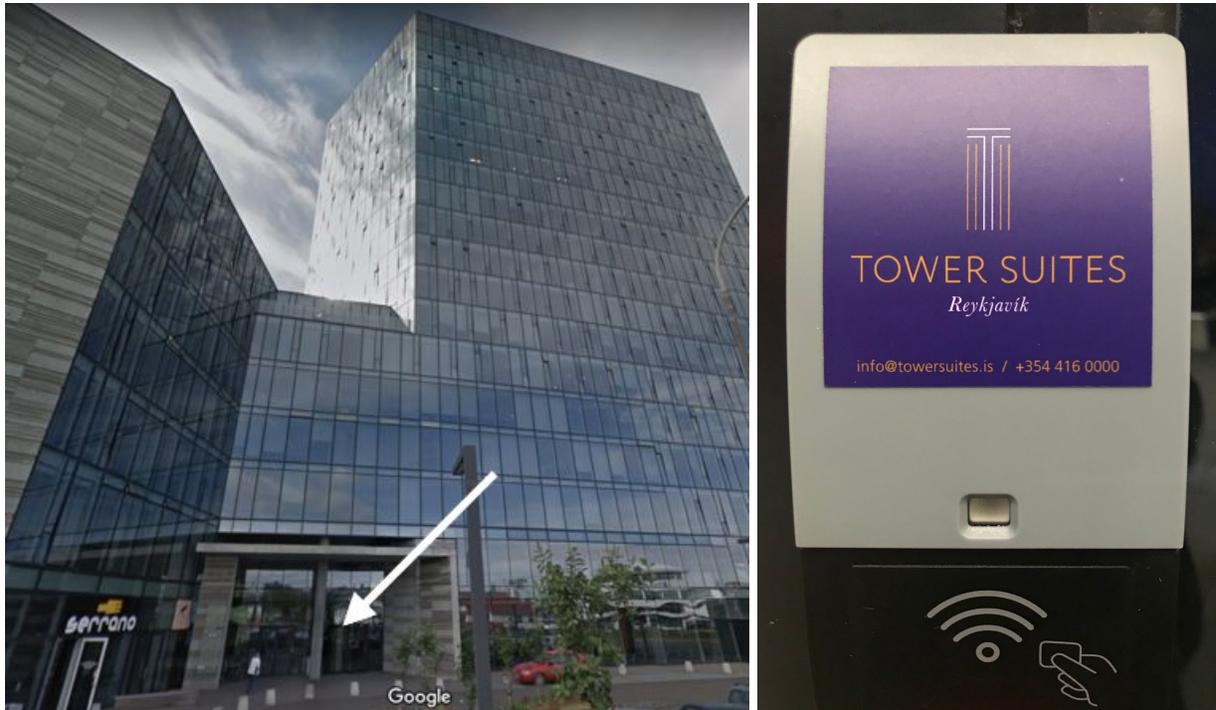
On arrival day, from 3 pm, the yellow button will reveal your **Room Number**. By pressing the yellow button you enable your digital key, which will allow you entry to the building, elevator and your room.



ARRIVING FROM THE GROUND FLOOR

Please **enter through the main building entrance** (shown below).

To enter the building after business hours, you will need to use your digital key at the sensor marked Tower Suites (shown below). Please remember that digital is only active from 3 pm. Open the AeroGuest App, then your digital key and place the phone over the top sensor marked Tower Suites Reykjavik. This will open the sliding glass doors.



Turn right after entering the building, and you will find the elevators around the next corner on your left. As you approach the bank of four elevators, enter the **second elevator on your left** marked Tower Suites (shown below).

Inside the elevator, place your digital key over the sensor on the left marked Tower Suites Reykjavik to proceed to the 20th floor (shown below).

Please note, the location of bluetooth hardware differs from phone to phone, so gently move your phone up and down if you do not get a blinking green light on the sensor straight away. It can take a few seconds to activate, so please be patient.



ACCESSING YOUR SUITE

When stepping out of the elevator on 20th floor, please turn right and find your suite number and name on the list of the glass panel. Please proceed to your suite and repeat the opening process with your smart phone, that is gently moving your phone up and down over the bluetooth sensor above the door handle.

SHARING DIGITAL KEY WITH OTHER MEMBERS OF YOUR PARTY

When you open your Tower Suites Reykjavik reservation on the AeroGuest App, you may share your digital key with other members of your party by clicking the SHARE icon, which is an outstretched hand and key on the bottom right of the reservation screen (see app images above), which is to the right of your Room Key button. After you enter their phone number, they will receive a text to download the AeroGuest App and thus gain access to your room's digital key.

Please note that you are only allowed **4 phones** in total with access to your digital key.

Additionally, if you will be using a different phone number from the one that you used at the time of your reservation, you will need to SHARE the digital key with the phone number that you will be using while you are in Iceland.

GENERAL

In your room, you will find some basic information regarding the property, such as the Wifi password, and you can access our digital local guide book from the in-room ipad. Please enjoy your stay at Tower Suites Reykjavik!